

NEW YORK SOCIETY FOR ETHICAL CULTURE (NYSEC) - Leader Position

As a philosophical, moral, spiritual, and activist Leader of our Society, you are expected to be a spokesperson for the values and beliefs of Ethical Culture, and to assist the Society in making sure these values and beliefs permeate its activities and actions.

You will be responsible to the Board of Trustees, and will coordinate your efforts with the President and the Executive Director, who are responsible for the overall management and operations of the Society. You will meet regularly with any additional Leaders on staff to coordinate efforts and responsibilities.

Any applicant not already certified as an Ethical Culture Leader shall be required to apply and be accepted into the Ethical Culture Leadership Training Program, and be willing to fulfill all the requirements of the program for certification.

Specific goals and priorities will be identified and agreed to at the beginning of each contract year between you and the Board of Trustees pertaining to the following responsibilities:

- Serve as a spiritual and educational leader and advisor to the membership. In collaboration with the Society Board of Trustees and Committees, help to capture, articulate, and shape the vision of the Society, and provide professional advice on, and participation in, the administration and oversight of the Society's programs. Maintain close interaction with members of the Society by delivering Sunday Platform addresses, being accessible for pastoral counseling, and conducting life-passage ceremonies.
- Carry out pastoral duties:
 - Oversee the care of individuals and families in joy and sorrow.
 - Make referrals for counseling and other services.
 - Equip the laity for extending pastoral care to one another.
 - Offer spiritual counsel and guidance for the members.
 - Tend to the quality of your own spiritual life through retreats, days of refreshment, spiritual direction, and other appropriate means.
 - Model concern and care for the needs of the world.
- Work in partnership with other NYSEC Leaders to provide inspiration for the ethical and spiritual wellbeing of the Society, and to create an effective organization.
 - Model the values of Ethical Culture and Humanism, including demonstrating high ethical conduct, and instilling those values in the daily operation of the Society.
 - Oversee and develop educational opportunities about the philosophy and mission of the Ethical Culture Movement, including education for youth and adults.

- Work to increase public awareness of the Society and its mission by assisting in the development of collaborative relationships and coalitions with organizations and community groups that share concerns (i.e. social and criminal justice and environmental stewardship) with the Society. Participate in those activities that enhance the NYSEC presence in the community as a nontheistic, socially responsible organization and increase the members' awareness of these outside activities.
 - Act as an effective spokesperson for the Society, and champion ethical issues in the community.
 - Represent the Society in the region, inclusive of active participation in interfaith organizations and secular coalitions.
 - Create strategies and lead ongoing efforts to increase membership growth.
- Work with those entities (see above) to involve Society members in action-driven events. Develop and implement outreach strategies for community involvement and organizational growth.
- Model the hospitality of Ethical Culture and Humanism and equip the membership to promote the philosophy and mission of Ethical Culture. Reach out to and welcome members of the public to the Society.
- Actively encourage financial commitment – membership, endowments, contributions - to the Society. Support and encourage fundraising plans and attend fundraising events.
- Support the efforts and aims of the Ethical Culture Social Service Board.
- Sit on the Board of Governors of the Ethical Culture Fieldston School with the objective of strengthening School/Society relations. Participate in the School's annual Founders' Day Celebration.
- Be active in the American Ethical Union (AEU) and the Ethical Culture Movement, and develop and maintain collegial relationships with the National Leaders' Council of the AEU as well as with other Ethical Culture Societies.
 - Supervise Leader-in-Training Interns should the Society work with the AEU Leadership Committee on training.

Interested candidates should email cover letter and resume to **LSC@nysec.org** and place ***"Attention: Leader Search Committee"*** in subject box or mail the same information to **LSC, c/o NYSEC, 2 West 64th Street, Suite 406, New York, NY 10023**